



We Welcome You to DoDDS-Okinawa!

Dear Educators New to Okinawa,

Provided below is some important information to help you in planning your first few days of duty in Okinawa.

20 August (Monday) 1430 - 1600 – Driver’s License Briefing for Incoming DoDDS Teachers Kadena Wing Safety Briefings for obtaining a Driver’s License are usually held every Wednesday at 0800 in the Schilling Recreation Center, as part of their Newcomers’ Briefings. (There are also sessions on Fridays at the Wing Safety Office – Building 908 on Fridays at 1000, but space is limited, and sessions are first-come, first-serve until full.) The Wing Safety office has offered to hold a **special driver’s license briefing on Monday, 20 August 2012**, for any incoming DoDDS teacher that has not already obtained a driver’s license. Please plan on attending this session if you are still in need of your driver’s license. It will be held in Building 908, which is across from the American Red Cross Office (near Burger King and the 24-hour Shoppette.) **(Please note: you will NOT be in pay status for this session.)**

21 August (Tuesday) 0800 – 1500 – Personnel Processing Session (morning) will be held at the Kadena High School Information Center on Kadena Air Base. This session is provided for all new CONUS hires and DoDDS transferees from off-island. (During the morning session New Local Hires will be working at their respective schools.) **District Orientation to District Instructional Systems Specialists and Curricular Materials (afternoon)** will be held at Kadena High School Information Center, Kadena Air Base. This session is for ALL incoming teachers new to Okinawa (i.e., local hires, transferees, CONUS hires.) Incoming teachers will be in a duty/pay status for these briefings.

22 August (Wednesday) Report times vary by school – First regular duty day (pay status) for ALL educators
Please report to your assigned school for a full day of duty.

27 August, (Monday) Report times vary by school – First day of school for students

Check out the DoDDS-Okinawa and the DoDDS Pacific web sites:

www.okinawa.pac.dodea.edu or www.dodea.edu

Once again, we welcome you and look forward to meeting you and working with you.

Martha H. Brown
District Superintendent